

MINUTES
SUMMIT CEMETERY DISTRICT
May 14, 2024

I. CALL TO ORDER: 9:00 a.m. by President Foster

II. ROLL CALL:

Present

Melvyn D. Foster, President
Myrna Eberhardt, Vice President
Helen Enriquez, Secretary
Linda Smith, Trustee
Carol Hennessy, Trustee
Donnie Sibole, District Manager

Absent

Sandy Chatigny, Clerk

III. AGENDA REVIEW:
No Changes

IV. PUBLIC INPUT:
None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Eberhardt and seconded by Trustee Smith to approve the April 9th, 2024 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Smith and seconded by Trustee Hennessy to approve the Profit & Loss/Financial reports for April 2024 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Hennessy and seconded by Trustee Enriquez to approve the April 2024 Check Register/Check Listings and credit card purchases as mailed. Motion carried by unanimous vote.

VI. MANAGERS REPORT
No updates or changes.

VII. SAFETY REPORT:

Electrical Safety was the Safety Topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Smith to cancel contract for Daria Davila at San Gorgonio Memorial Cemetery for non-payment. Motion carried by unanimous vote.
- B. A motion was made Trustee Enriquez and seconded by Trustee Hennessy to approve the lower of the bids from Waymaker for the iron on the block wall at a cost not to exceed \$33,702.00. Motion carried by unanimous vote.

IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 9:40.