

MINUTES
SUMMIT CEMETERY DISTRICT
April 9, 2024

I. CALL TO ORDER: 9:00 a.m. by President Smith

II. ROLL CALL:

Present

Linda Smith, President
Melvyn D. Foster, Secretary
Helen Enriquez, Trustee
Myrna Eberhardt, Trustee
Carol Hennessy, Trustee
Donnie Sibole, District Manager

Absent

Sandy Chatigny, Clerk

III. AGENDA REVIEW:

No Changes

IV. PUBLIC INPUT:

None

V. MINUTES, EXPENSES, FINANCIAL REPORT:

- A. A motion was made by Trustee Enriquez and seconded by Trustee Eberhardt to approve the March 12, 2024 minutes as mailed. Motion carried by unanimous vote.
- B. A motion was made by Trustee Hennessy and seconded by Trustee Enriquez to approve the Profit & Loss/Financial reports for March 2024 as mailed. Motion carried by unanimous vote.
- C. A motion was made by Trustee Foster and seconded by Trustee Eberhardt to approve the March 2024 Check Register/Check Listings and credit card purchases as mailed. Motion carried by unanimous vote.

VI. MANAGERS REPORT

Manager Sibole has no updates at this time on the Wall Project or the Land Purchase.

VII. SAFETY REPORT:

Heat Stress was the Safety Topic for this month.
Shop and Fire Extinguisher inspections were completed.

VIII. ADMINISTRATIVE ACTION/INFORMATION:

- A. Attendees of the CAPC Conference shared some of what they learned and found interesting from the meeting.
- B. A motion was made by Trustee Enriquez and seconded by Trustee Hennessy to nominate Melvin Foster as President of the Board. Motion carried by unanimous vote.
- C. A motion was made by Trustee Smith and seconded by Trustee Foster to nominate Trustee Eberhardt as Vice-President and Trustee Enriquez as Secretary of the Board. Motion carried by unanimous vote.

IX. NEW BUSINESS:

X. ADJOURNMENT:

There being no further business, the meeting was adjourned at 10:11.